

City of St. Charles
PO Box 58
St. Charles, Idaho
(208)945-9636



VARIANCE REQUEST APPLICATION

Applicant Information

Date of application: _____

Name of Property Owner: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: () _____ - _____ Fax: () _____ - _____ Cell: () _____ - _____

E-mail Address: (optional) _____

This application must be filled out in detail and submitted to the clerk for the City of Saint Charles, Idaho, accompanied by a nonrefundable fee of \$100.00

Total Fees: \$ _____

Date Paid: _____

State the precise nature of the variance requested and the practical difficulty or unnecessary physical hardship, inconsistent with the specific regulation for which the variance is being sought, together with any other information considered pertinent to the determination of this matter, (attach additional pages if necessary):

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This application must be accompanied by an accurate scale drawing of the site and any adjacent property affected, showing all existing and proposed locations of streets, easements, property lines, uses, structures, driveways, pedestrian walks, off-street parking and off-street loading facilities and landscaped areas.

This application will be referred to the Saint Charles City Council for its consideration. The City Council shall hold a public hearing on the application and it shall be granted or denied. Notice of the public hearing shall be sent to adjacent property owners no less than 10 or more than 30 days prior to the hearing. You will be given notice of the public hearing and should be present to answer any questions.

A variance shall not be considered a right or a special privilege, but will only be granted upon the showing of undue hardship because of 1) special characteristics of the site, which deprive it of privileges commonly enjoyed by other properties in the same zone or vicinity, and 2) the variance is not in conflict with the public interest. Variances are not intended to allow something that others do not have a permitted right to do. The use or construction permitted by a variance must be commenced within a 12-month period. If such use or construction has not commenced within such time period the variance shall no longer be valid.

Applicant signature:

X _____ **Date:** _____
I certify that I have provided accurate information as required by this application form, to the best of my ability.

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Project Layout

(Show

adjacent streets and project setbacks on grid)

Scale: 1 square = _____

